

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday September 16, 2026

6:30pm

Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Price, Rauch

Minutes:

1. Work Study Meeting Minutes dated September 2, 2026
2. Regular City Council Meeting Minutes dated September 2, 2026

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A"

1. Letter from Mayor; Re: Appointments to Ethics Board
2. Letter from Mayor; Re: Quote for Municipal Courts Restrooms Lighting (**Waiver of Bid**)
3. Letter from Mayor; Re: Purchase of Sewer Camera Truck (**Wavier of Bid**)
4. Letter from Mayor; Re: Contingency Increase for Southgate Tower Bridge Enhancements

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Communications "B" – (Receive and File):

1. Letter from Mayor; Re: Appointment to Parks & Recreation Commission
2. Letter from Mayor; Re: Appointment to Commission on Aging

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Ordinances:

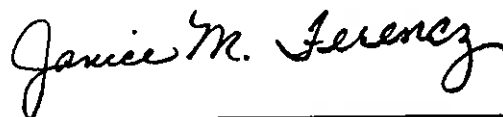
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: **Warrant #1553 \$3,843,974.70**

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

September 2, 2026

An Informal Meeting of the Council of the City of Southgate was held on August 19, 2026 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Amelia Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, Treasurer Chris Rollet, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

Mayor Kuspa read a proclamation for Constitution Week 2026.

Discussed the following agenda items:

- Renewal of Fire Reporting Software-Waiver of Bid
- Kiwanis Park South End Clean Up-Waiver of Bid

Council discussed reviewing the City's ordinance pertaining to food trucks and exploring whether a compromise could be reached to allow food trucks within the City. No formal action was taken.

This meeting ended at 6:59 p.m.

City of Southgate

Regular City Council Meeting

September 2, 2026

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, September 2, 2026 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Amelia Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Treasurer Chris Rollet, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

Minutes:

Moved by George, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated August 19, 2026 be approved as presented. Motion carried unanimously.

Moved by Rauch, supported by Price, RESOLVED, that the minutes of the Regular City Council Meeting dated August 19, 2026 be approved as presented. Motion carried unanimously.

Communications "A":

1. Letter from Mayor; Re: Renewal of Fire Reporting Software (Waiver of Bid) moved by Rauch, supported by George, THAT the Southgate City Council waive the city bid process and approve the renewal of the fire incident reporting software agreement with ImageTrend in the amount of \$5,082.50. Motion carried unanimously.
2. Letter from Mayor; Re: Kiwanis Park South End Clean Up (Waiver of Bid) moved by Gawlik, supported by Rauch, THAT the Southgate City Council waive the city bid process and approve the quote from DJ's Landscape Management for the Kiwanis Park South End Cleanup in the amount of \$3,500.00. Motion carried unanimously.

New Business

Council continued discussion regarding food trucks and requested that Administration provide copies of the City's current ordinances pertaining to food trucks, along with examples of ordinances from surrounding communities. No formal action was taken.

Unscheduled Persons In Audience

1. Jessica Hart, 13150 Pearl, addressed Council regarding a positive update on her concerns with the procedures of Downriver Central Animal Control (DCAC) and Downriver Central Dispatch (DCD), as well as her efforts to work with City Administration regarding programs, funding, and ordinance updates.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1552 for \$7,891,456.15. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:08 P.M. Motion carried unanimously.

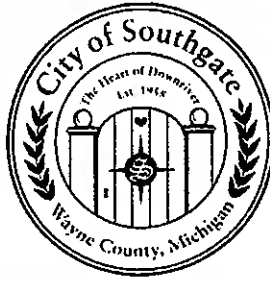
Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

September 10, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Ladies and Gentlemen:

Please be advised I have made the following appointments:

Ethics Board – for a term expiring August 2028:

Melanie Ursing 15047 Brest

This appointment will fill the vacancy created by the resignation of Karen Labeau.

Ethics Board – for a term expiring August 2027:

Charmaine Whitford 12388 Helen

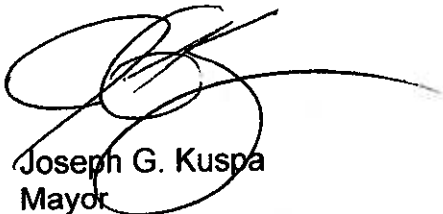
This appointment will fill the vacancy created by the passing of Shirley St. Souver.

Ethics Board – for a term expiring August 2031:

John Straub 11900 Fordline

Your concurrence on these appointments is appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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PRISCHILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

September 11, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approval of Quote for Municipal Courts Restrooms Lighting (**WAIVER OF BID**)

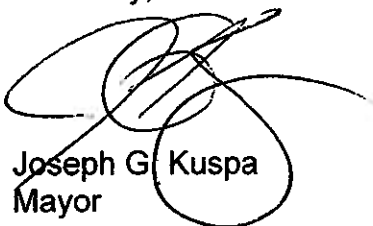
Ladies and Gentlemen:

It is recommended by the Parks & Recreation Director and I concur with her recommendation to waive the bid process and approve the quote from Riney Electric, the City's approved contractor, for the installation of interior lighting at the restrooms next to the municipal courts and animal shelter, in the amount of \$3,500.00.

Funds are available in the Parks & Recreation millage fund.

Your favorable consideration of this matter is requested.

Sincerely,

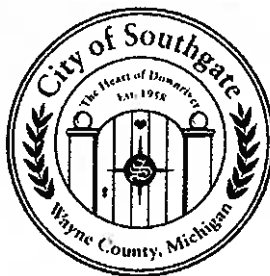


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: September 10, 2026

RE: Recommendation for Approval of Quote for Municipal Courts Restrooms Lighting
(Waiver of Bid)

I have reviewed the above with the Parks & Recreation Director and concur with her recommendation to waive the city bid process and approve the quote from Riney Electric (Wyandotte MI) in the amount of \$3,500.00 for the installation of interior lighting at the restrooms next to the municipal courts and animal shelter.

Riney Electric is the city's approved contractor for electric services.

Sufficient funds are available in the Parks & Recreation Millage Fund for this project.

Proposed Motion

Waive the city bid process and approve the quote from Riney Electric in the amount of \$3,500.00 for the installation of interior lighting at the restrooms next to the municipal courts and animal shelter.

Southgate Michigan

PARKS & REC

14700 Reaume Parkway—Southgate, MI 48195 (734)258-3035

To: Dan Marsh, City Administrator
From: Julie Goddard, Parks & Recreation Director
Date: September 10th, 2026
Re: Municipal Courts Restrooms Lighting

We would like to add interior lighting to the restrooms located next to the new municipal courts and animal shelter.

The existing restrooms have never had lighting before. The work would include LED lights in both restrooms and the middle mechanical room. The work would also include adding an electrical plug on the back of the building (on the courts side) for future use for maintenance or events.

I am asking that we waive the bid and have Riney Electric, our current vendor, complete the work for \$3,500.00

There are sufficient funds available in the Parks & Recreation Millage Fund.

Respectfully Submitted,



Julie Goddard
Parks & Recreation Director
City of Southgate

Riney Electric

1459 Fort St
Wyandotte, MI 48192 USA
(734) 281-6311
rineyelectric@gmail.com

Estimate

ADDRESS
City of Southgate
14719 Schaefer Court
Southgate 48195

ESTIMATE 1123
DATE 09/02/2026

PROJECT
Pickleball Court Restrooms

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Estimate	Install 20 AMP circuit from electrical panel by Pickleball Courts through conduits feeding the pole lights and over to the restrooms. Install GFCI Receptacle and 4 ' LED light fixtures in both bathrooms and the middle mechanical room.	1	3,500.00	3,500.00

TOTAL \$3,500.00

Accepted By

Accepted Date

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

September 11, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approval of Purchase of Sewer Camera Truck and Related Financing (**WAIVER OF BID**)

Ladies and Gentlemen:

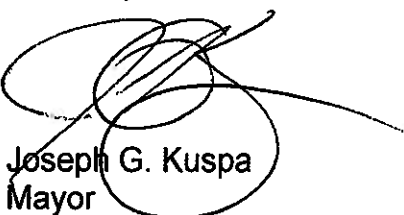
It is recommended by the DPS Director and I concur with his recommendation to waive the city bid process and approve the purchase of a new sewer camera truck from MTECH Company, Orlando, Florida, in the amount of \$368,519.03.

The purchase of the sewer camera truck will be financed through a short term note from Republic First National Corporation with the financing cost of \$18,519.03; this amount is subject to change based on final credit review and approval by Republic First National. Additionally, payment will be deferred until July 2027.

Funds will be available in the Water and Sewer fund in the 2027-28 budget, subject to the City Council approval during the budget.

Your favorable consideration of this matter is requested.

Sincerely,


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: September 11, 2026

RE: Recommendation for Approval of Purchase of Sewer Camera Truck and Related Financing (**Waiver of Bid**)

I have reviewed the above with the DPS Director and concur with his recommendation to waive the city bid process and approve the purchase of a new sewer camera truck from MTECH Company (Orlando FL) in the total amount of \$368,519.03. The amount provided by MTECH is based on the Sourcewell purchasing cooperative bid, with an additional discount offered by the vendor.

The purchase of the sewer camera truck will be financed through a short-term note from Republic First National Corporation, with payment deferred until July 2027. The financing cost related to the short-term note is estimated at \$18,519.03; this amount is subject to change based on final credit review and approval by Republic First National.

The current sewer camera truck is over 15 years old and is out of service frequently for repairs. Year-to-date repairs have already amounted to \$9,737.27, and the DPS is currently waiting on additional repairs totaling \$4,811.12. In addition, costs are expected to increase 3-5% next year, which would increase the total cost above the current proposed amount.

Funds for this purchase will come from the Water & Sewer Fund in the 2027-28 budget, subject to City Council approval during the budget.

Proposed Motion

Waive the city bid process and approve the purchase of a new sewer camera truck from MTECH Company in the amount of \$350,000.00, and approve the short-term note with Republic First National Corporation in the amount of \$18,519.03 with payment deferred until July 2027.



DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court- Southgate, Michigan 48195
Ph: (734) 258-3079- Fax: (734) 246-1333

Memorandum

To: The Honorable Mayor and Members of City Council

From: Phil Ferro, DPS Director 

Date: September 9, 2026

Re: Request for Waiver of Bid – Sewer Camera Truck

The Department of Public Services is requesting a bid waiver in the amount of \$368,519.03 to purchase a new sewer camera truck from MTECH.

I recommend the City waive the bid process and approve the purchase of a new sewer camera truck from MTECH via short-term financing that will defer the payment until July 2027. The existing sewer camera is over 15 years old and is in need of major repair. To date, the Department of Public services has spent \$9,737.27. There is a current repair quote for \$4,811.12. All information is included in the bid waiver for the current purchase from MTECH. The final cost will be \$368,519.03 subjected to change during final approval from the financial company. The cost is expected to increase next year by possibly 3-5%. Delaying the purchase will cause the city to incur additional repair expenses to the existing camera truck. I respectfully request this item be placed on the City Council agenda for purposes of bid waiver and purchase approval.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Enclosure
em

August 28, 2026

To: Corey Padrutt
Vendor: MTech Company
From: Stephanie Perez

Customer: City of Southgate

Thanks for the opportunity to give you a quote on your latest project!

Equipment: New Sewer Camera Truck

Unit Cost: \$ 350,000.00
Down Payment: \$ 0.00
Net Financed: \$ 350,000.00
Frequency of Payments: Annual

Terms In Years: 1
1 Payment @: \$ 368,519.03
APR: 5.93%

Delivery Date: To be determined
First Lease Payment Due: July, 2027

- * A document fee of \$399 is due upon signing.
- * This is a proposal only and not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- * This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- * Lessee's total amount of tax exempt debt to be issued in this calendar year will not exceed the \$10,000,000 limit.
- * Payments and rates reflect pre-application of escrow earnings and manufacturer discounts, if any.

Sincerely,
Republic First National Corporation

Stephanie Perez
stephanie@rfrnline.com

"Our Experts, Your Needs, Financing Done Right"



CUES Equipment Proposal

Dealer:
MTECH COMPANY

Customer:
The City of Southgate, MI

Quote Date: 8/29/2026



CUES Equipment Quote

DESCRIPTION	QUANTITY
FORD E-450 GAS CUT-A-WAY 176" WB 2X4 CHASSIS WITH 16' CARGO BOX	1
PRE-BUILT E-450 INTERIOR AND TV COMPONENTS	1
OZ3s P&T ZOOM M/C LED CAMERA WITH BUILT-IN SONDE & INCLINOMETER	1
BRASS STEERABLE COMPACT PIPE RANGER, WHEELED	1
8" RUBBER WHEEL KIT	1
10-15" RUBBER WHEEL KIT	1
6"-15"PIPE SPACER KIT - BRASS	1
12"-15" PNEUMATIC TIRE KIT	1
ELECTRIC CAMERA LIFT FOR COMPACT PIPE RANGER	1
NUC COMPUTER [NO GRANITENET SOFTWARE]	1
USB 3.0 FLASH DRIVE	1
USB DOCKING STATION	1
HAUPPAGE VIDEO CAPTURE CARD	1
PANEL BLANK KIT FOR NUC	1
GraniteNet Inspection Basic Kit	1
GraniteNet PACP Module	1
GraniteNet Inclination Module	1
GraniteNet Inspection Basic Annual Support Plan	1
REDI EVALUATION KIT	1
FIELD TRAINING	1
TRUCK DELIVERY-MICHIGAN	1
Sourcewell Total:	\$395,505.61
Additional MTech Courtesy Discount:	(\$45,505.61)
Total:	\$350,000.00



OPTIONS (not included in Total)	PRICE
6" STEEL SPIKE WHEEL	\$3,521.64
8" STEEL SPIKE WHEEL	\$3,118.74
10" - 15" STEEL SPIKE WHEEL	\$3,473.46
REAR VIEW CAMERA ASSEMBLY	\$5,670.00
(x8) AMBER GREEN FLASHERS (2 Front, 2 Rear, 2 Each Side)	\$5,000.00

1 FORD E-450 GAS CUT-A-WAY 176" WB 2X4 CHASSIS WITH 16' CARGO BOX

CHASSIS

- 1 7.3L Gas Engine
- 1 Automatic Transmission with OD
- 1 14,500 lb. GVWR
- 1 176" Wheel Base
- 1 Cab Air Conditioner

16' CARGO BOX WITH WALKTHRU

- 1 AeroCap with Walk Thru
- 1 LED Light Package Includes Body, Clearance, and Stop / Tail / Turn
- 1 Full Width Barn Doors with CAM (Pipe) Locks on Each Door
- 2 Laminated Steel Lock
- 1 Kemlite Covering on Inside Rear Doors
- 1 Backup Alarm

1 PRE-BUILT E-450 INTERIOR AND TV COMPONENTS

1 BACK-UP COLOR CAMERA SYSTEM [CHASSIS]

1 SAFE ENTRY/EXIT BUMPER INSTALLED

- 1 Three (3) Steps Evenly Spaced
- 1 Bottom Step Folds Up for Ground Clearance
- 1 Safety Grab Handle

1 TRANSPORTER STORAGE DRAWER EXTENDED

1 KICKPLATE 2 DRAWER STACK ALUMINUM STORAGE

1 POWER BOOM CRANE WITH LED LIGHTING, FLOOR MOUNT

Power actuated boom extends and retracts up to 24" at the touch of a button for precise deployment/retrieval placement of the transporter/camera, 750 lb. capacity, Yellow Retrieval Hook, 75' x 5/32" Cable Length, Floor Mounted, 12VDC, Push Button 4-Function Detachable 12' Pendant Control, Powder Coat Finish. High intensity LED lighting to help light up the manhole to assist in deployment/retrieval of the transporter/camera.

1 BULKHEAD WALL BETWEEN CAB AND CONTROL ROOM

- 1 Door

1 TV HIGH CUBE VAN EXTERIOR LIGHTING & CONTROL ROOM - EVOLUTION 3.0 TO INCLUDE:

- 4 High Intensity LED Strobe System - Amber (Mounted High and Towards Front and Rear on Left and Right Sides of Vehicle (2 each side))

- 2 High Intensity LED Strobe System - Amber (Mounted High on Front Face)
- 2 High Intensity LED Strobe System - Amber (Mounted High on Rear Corner Posts)
- 2 Adjustable LED Floodlights Rear of Vehicle Area Illumination

Control Room Interior:

- 1 Rhino Lined Flooring
- 1 Kemlite covered walls and ceiling
- 1 Bulkhead Wall With Passage Door From Control Room to Equipment Room
- 1 Tinted Viewing Window in Bulkhead Wall
- 1 Tinted Viewing Window in Bulkhead Door
- 1 Above Desk Control Console with Rack Mount for Electronic Equipment
- 1 Desktop / Work Area
- 1 12V High Intensity LED Light Fixture
- 1 Multi-Outlet Power Strip With USB Ports
- 1 Fire Extinguisher with Bracket, 10BC Rating
- 1 Operators Chair, Swivel With Casters
- 1 Breaker Box Storage Area with Locking Positive Latch
- 1 Battery Powered Carbon Monoxide Alarm
- 1 **LOW PROFILE, ROOF MOUNTED AIR CONDITIONER**
- 1 **WALL MOUNTED ELECTRIC HEATER**
- 1 **CURBSIDE DOOR FOR EVO 3.0**
- 1 Side Doorsteps
- 1 **BENCH SEAT IN VIEWING ROOM**
- 1 **CUSHION FOR BENCH SEAT**
- 1 **CLOSET IN VIEWING ROOM**
- 1 **TV HI-CUBE VAN EQUIPMENT ROOM INTERIOR - EVOLUTION 3.0 TO INCLUDE:**
 - 1 Rhino Lined Flooring
 - 1 Kemlite covered walls and ceiling
 - 1 Electrical Outlet with Dual Receptacles
 - 1 12V High Intensity LED Light Fixture
 - 1 15 Minute Courtesy Timer Located at Rear Door Area for 12V LED Interior Lights
- 1 **20-GALLON WASHDOWN SYSTEM TO INCLUDE:**
 - 1 20-Gallon Fresh Water Tank
 - 1 Electric Water Pump

- 1 Retractable Hose Reel with 25' Water Hose and Nozzle
- 1 **UPPER AND LOWER STORAGE CABINET IN EQUIPMENT ROOM**
 - 1 Lower Storage Cabinet / Work Top with Sink and Faucet
 - 1 Upper Wall Mounted Storage Cabinet
- 1 **MULTI-OUTLET WORKSTATION WITH LIGHTS AND USB PORTS**
- 1 **5-DRAWER TOOL CHEST, MODULINE**
- 1 **WISE, BENCH MOUNT**
- 1 **FIRST AID KIT**
- 1 **UNIVERSAL PAPER TOWEL HOLDER IN EQUIPMENT ROOM**
- 1 **32" REAR FLAT SCREEN MONITOR MOUNTED IN BULKHEAD WALL**
 - 1 Flat Screen Monitor
 - 1 Cable Assembly - Video Monitor to Monitor in Control Room
 - 1 Electrical Outlet
- 1 **7000 WATT GAS ONAN GENERATOR**
 - 1 120 Volt 60 HZ 7000 Watt EFI (Electronic Fuel Injection) Commercial Grade Generator 1 Gasoline Powered
 - 1 Electric Start
 - 1 Air Cooled
 - 1 Generator Remote Start/Stop Cable assembly
- 1 **GENERATOR COMPARTMENT [UNDER CHASSIS MOUNT]**
 - 1 Generator Storage Compartment with Lockable External Access Door
 - 1 Commercial Power Supply Receptacle
 - 1 Electrical Supply Center with Circuit Breaker Box
 - 1 Commercial power and Generator Power Connectors
 - 1 Automatic Power Transfer Switch
- 1 **SYSTEM ENGINEERING PANEL, FOR POWER INFORMATION AND GENERATOR FUNCTIONS, RACK MOUNTED, TO INCLUDE:**
 - 1 Four Function AC Power Meter displaying Critical Power Information including:
 - 1 Voltage
 - 1 Hertz
 - 1 Amperage
 - 1 Active Power (Watts)
 - 1 Front panel Selector Switch for two modes of operation:
 - 1 Fixed reading
 - 1 Continuous Auto-cycling

- 1 Generator Battery Meter to Display Starting and Charging Voltage
- 1 Generator Hour Meter
- 1 Generator Remote Start/Stop Control Switch
- 1 On/Off Switch for Emergency Warning beacons (Switch to Illuminate When On)
- 1 25' 110V Shore Power Cable
- 1 1500' CABLE ASSEMBLY, M/C 12PIN METAL**
 - 1 1500' Gold Multi Conductor Kevlar Fiber Armored Combination TV Transmission / Tow Cable
 - 1 .450 Diameter
 - 1 Metal Splice Chamber with Pigtail
 - 1 Cable Strain Relief
- 1 TV REEL ASSEMBLY WITH AUTO PAYOUT & CENTER SLIPRING**
 - 1 Black Thermoplastic Powder Coated Frame (not available with BRAKE option)
 - 1 Power Levelwind & Multi Ratio Manual Transmission
 - 1 Footage Meter with Local Counter and Remote Electronic Counter
 - 1 Transmission Control at Viewing Station
 - 1 Local Reel Mount Electrical and Mechanical Control
 - 1 Sealed Continuous Contact Collector Assembly
 - 1 Automatic Payout System
 - 1 Removable Drip Pan for Cleaning (not available with BRAKE option)
- 1 PCU ASSEMBLY [RACK MOUNT]**
- 1 CCU ASSEMBLY [RACK MOUNT]**
 - 1 Alpha Numeric Information Display, with Multi Paging and Defect Coding
 - 1 Remote "QWERTY" Keyboard
 - 1 On Screen Footage Display
- 1 ONE (1) WIRELESS & ONE (1) WIRED CONTROLLER**
 - 1 Joystick Control for Pan and Tilt Zoom Camera to Include:
 - 1 360 Degree Rotate
 - 1 330 Degree Optical Pan
 - 1 Joystick Control for All Steering Functions & Forward / Reverse Directions for Transporter
 - 1 Camera Lift Control for Optional Electronic Camera Lift
 - 1 All Other Controls for Camera to Include:
 - 1 Camera Iris and Focus Override & Zoom
 - 1 Camera Lights & Shutter Control for Light Enhancement

- 1 Camera Diagnostics & Auto Home
 - 1 Cruise Control to Set Speed of the Transporter for Hands Off Operation
 - 1 All Reel Controls to Include: Retrieve, Release, and Variable Speed [Excluding Dolly Systems]
 - 1 8.7" MINI KEYBOARD
 - 1 TEST CABLE
 - 1 SHORTING PLUG
 - 2 22" (MINIMUM) FLATSCREEN COLOR INDUSTRIAL TV MONITOR NTSC / PAL COLOR STANDARDS
 - 2 MOUNTING HARDWARE FOR MONITOR to include Bracket(s), and / or Mount(s), and Miscellaneous hardware required to secure monitor for optimal safety and viewing.
 - 1 KEYBOARD AND MOUSE COMBO,WIRED
 - 1 COLOR PRINTER
 - 1 ALL NECESSARY CABLING AND COMPONENTS TO COMPLETE THE INTERFACE BETWEEN THE DATA ACQUISITION SYSTEM, PERIPHERALS, AND THE VIDEO INSPECTION EQUIPMENT
 - 1 DOWNHOLE EQUIPMENT KIT
 - 1 Toproller Assembly, Manhole, TV Only, Al
 - 1 Claw Hook, Manhole Adapter, f/WT319
 - 1 Hook Assembly, Retrieval (SNGL,SHTY/LMP/PR)
 - 6 Pole Assembly, Retrieval / Downhole tl,58"
 - 1 Roller Assembly, Invert f/ WT319
 - 1 TIGER TAIL
 - 1 30" MANHOLE HOOK
 - 1 MULTI CONDUCTOR TV ONLY TOOL KIT
 - 1 Milliamp meter Tool
 - 1 Electrical Tape
 - 1 Needle Nose Pliers
 - 1 Six-In-One Screwdriver
 - 1 6" Adjustable Wrench
 - 1 Anti Seize Grease
 - 1 9-Piece Allen Wrench kit
 - 1 Solder Iron Kit
 - 1 Pliers
 - 1 5/32 T-Handle Hex Wrench
- 1 OZ3s P&T ZOOM M/C LED CAMERA WITH BUILT-IN SONDE & INCLINOMETER
 - 1 Solid State Color Sewer TV Camera

- 1 Pan & Rotate Camera Head, 120:1 Optical/Digital Zoom
- 1 NTSC/PAL Color Standard with 4x Light Integration
- 1 4 X 5W Cluster LEDs for 6" through 72" lines
- 1 Camera Transportation and Storage Case
- 1 Built in Transmitter, 512 Hz
- 1 Built in Pipe Grade Verification System (Inclinometer) to Read and Transmit Pipe Grade Data
- 1 + / - 5 Degrees, + / - .8.7% Grade with Maximum Error of + / - 0.1 Degrees
- 1 **BRASS STEERABLE COMPACT PIPE RANGER, WHEELED**
 - 1 Steerable Unit Designed to Turn 360 Degrees Within Its Own Radius
 - 1 Set of Driven Rubber Wheels to Inspect 6" Pipe
 - 1 Two (2) Speed Transmission to Maximize Torque in Large Diameter Pipe with:
 - 1 Manual Shifter on Camera Carrier
 - 1 Unit Shall Have Forward, Free Wheel, and Power Reverse Capabilities
 - 1 All Six (6) Wheel Drive Transporter Assembly to Include:
 - 1 Motor & Enclosed Drive Train
 - 1 Tip Up Rear Connector
- 1 **8" RUBBER WHEEL KIT**
- 1 **10-15" RUBBER WHEEL KIT**
- 1 **6"-15"PIPE SPACER KIT - BRASS**
- 1 **12"-15" PNEUMATIC TIRE KIT**
- 1 **ELECTRIC CAMERA LIFT FOR COMPACT PIPE RANGER**
- 1 **NUC COMPUTER [NO GRANITENET SOFTWARE]**
 - NUC COMPUTER I5-13500H
 - 32GB RAM
 - 2TB M.2
 - Windows 11
 - 3 Year Standard Warranty
- 1 **USB 3.0 FLASH DRIVE**
- 1 **USB DOCKING STATION**
- 1 **HAUPPAGE VIDEO CAPTURE CARD**

1 PANEL BLANK KIT FOR NUC

1 GraniteNet Inspection Basic Kit

GraniteNet Basic captures a wide array of data and video from robotic transporters deployed in pipelines. It is highly specialized and customizable, yet simple enough for users to learn to operate quickly.

GraniteNet has many advantages which are critical to deploying a comprehensive Capacity Assurance, Management, Operation, and Maintenance program (CMOM) that is aligned with Federal regulations. Below are some of the key features offered by the software:

- Asset based architecture
- Dynamic pipe graphs are navigable to any observation within the inspection
- CD/DVD burning
- Synchronization
- Out-of-the-box Reporting
- Reports available in HTML, ASCII and PDF formats along with the standard printed reports
- Built-in functionality to email reports
- Unlimited still images can be captured (dependent upon hard drive space)
- User customizable forms and mandatory fields can be specified to meet client specifications
- Built in synchronization mechanism to allow precise data aggregation
- The ability to take additional still images (snapshots) during playback in the truck or the office
- Tasks can be assigned and managed throughout the system

The Basic Inspection Package includes the following components: GraniteNet Basic, Main Inspection Module, Analog Video Recording Module Mainline, Video Indexing Module, Titling, Distance Acquisition, Still Image Capture Module, and Data Transfer.

1 GraniteNet PACP Module

A GraniteNet NASSCO 7.x certified module is available which follows the NASSCO PACP business rules and uses the PACP codes. The module also includes import and export functionality as defined by NASSCO to exchange PACP data. Entries in the GraniteNet NASSCO Standard must follow the guidelines established by NASSCO in relation to mandatory entry and format of values. The Mainline Inspection Module, included in the GraniteNet Premium Inspection Package, is required for use with the PACP Module.

Features:

- All PACP defect codes
- Code validation — required fields must have entries
- Import any PACP (version 6 or 7) certified database
- Export to PACP database standard (version 6 or 7) in which it was collected
- NASSCO's ten (10) custom fields available
- Evaluation reports including the PACP Grading

The latest NASSCO certification requirements can be found on the NASSCO web site.

<http://www.nassco.org/>.

1 GraniteNet Inclination Module

Used to measure the change in inclination of a pipeline relative to the distance recorded by the camera during an inspection, the Inclination Module enables the user to:

- Create, conduct, modify, and delete inclination surveys
- Record pipe gradient readings and apply statistical filters to the data to eliminate noise and invalid readings caused by debris and offsets
- Generate graphical and tabular reports to show changes in pipe depth
- Perform both inclination survey and mainline inspections simultaneously
- Generate and view a real-time graph
- Use the auto-zoom feature, select a portion of the chart with a mouse and zoom to that specific portion

- Automatically detect and highlight areas where ponding is likely to occur due to sags in the pipe possibly caused by improper installation or seismic activity
- Use the upstream and downstream manhole sea level heights to refine the estimated depth calculations

1 GraniteNet Inspection Basic Annual Support Plan

The annual Support Plan provides the following technical support services to ensure continuous productivity and up time in the field:

- Perpetual, free upgrades available online for download for the most current versions of your GraniteNet Software to match the latest Microsoft Windows version you may have as well as including the latest technical documentation
- Professional telephone support Monday through Friday 8:00 AM to 5:00 PM ET
- Remote Online Technical Support**
- Access to online support services including FAQ's, the CUES knowledge base, User Forums and Video Tutorial
- Online review sessions with support specialists at pre-scheduled, mutually convenient times to review the proper use of the software including advanced administration and best practices

**Additional charges not covered by the Support Plan may apply such as hardware upgrades, data conversion services and re-implementation fees*

***Certain elements of the support plan requires internet access*

Support Terms and Conditions:

CUES GraniteNet Support Terms and Conditions available in the following link: <https://supportterms.granitenetweb.com>

These terms and conditions are specifically aligned with the scope of services outlined. It is CUES expectation that upon receipt of a corresponding Purchase Order, these Terms will prevail in the event of any conflict. During any Subscription Term, Provider shall have the right, in its sole discretion, to increase the Support Fees by up to five percent (5%) for any Renewal Subscription Term by providing Subscriber with at least thirty [30] days' notice before the end of the then-current Subscription Term.

1 REDI EVALUATION KIT

- 1 Rugged Weatherproof Storage Case
- 1 Digital Hi-Resolution Wide Angle Web Camera
- 1 Diagnostic Test Box to Include:
 - 1 Voltage Test Points
 - 1 Built-In Mini Camera
 - 1 Footage Test Box
 - 1 Digital Multi-Meter
 - 1 USB Diagnostic Tool
 - 1 Video Cables and Adaptors

1 FIELD TRAINING

1 TRUCK DELIVERY-MICHIGAN

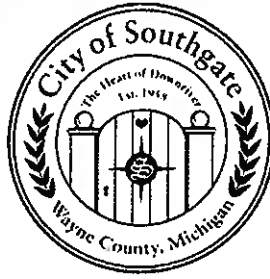
Optional

- 6 6" STEEL SPIKE WHEEL**
- 6 8" STEEL SPIKE WHEEL**
- 6 10" - 15" STEEL SPIKE WHEEL**
- 1 REAR VIEW CAMERA ASSEMBLY**
- 8 AMBER GREEN FLASHERS**

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

September 11, 2026

To the Honorable
City Council
Southgate, Michigan 48195

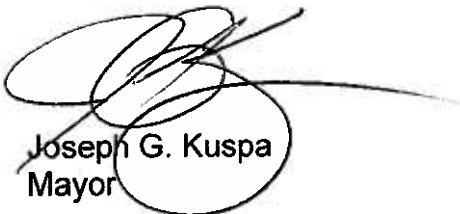
Re: Approval of Contingency Increase for Southgate Tower Bridge Enhancements

It is recommended by the City Engineer and I concur with his recommendation to increase the contract contingency from five (5%) percent to twenty (20%) with E.C. Korneffel for the Southgate Tower Project – Trenton Road Bridge contract in the amount of \$630,000.00 for bridge and ramp portal frame enhancements.

Funds for these enhancements will come from the non-motorized Act 51 funds with reimbursement coming from the captured property taxes under the amended brownfield plan approved by City Council at their January 7, 2026 meeting.

Your concurrence with this request would be appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: September 10, 2026

RE: Recommendation for Approval of Contingency Increase for Southgate Tower – Trenton Rd Bridge Enhancements

I have reviewed the above with the City Engineer and concur with his recommendation to increase the contract contingency with E.C. Korneffel for the Southgate Tower Project – Trenton Road Bridge contract in the amount of \$630,000.00 for bridge and ramp portal frame enhancements.

Funds for these costs will come from the non-motorized Act 51 funds, with reimbursement coming from the captured property taxes under the amended brownfield plan approved by City Council at their January 7, 2026 meeting.

Proposed Motion

Approve increase in contract contingency with E.C. Korneffel in the amount of \$630,000.00 for the Southgate Tower Project – Trenton Road Bridge contract for additional bridge and ramp portal frame enhancements, with funding to be provided by non-motorized Act 51 reserves and subsequent reimbursement through the amended brownfield plan property tax captures.



September 10, 2026

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: Southgate Tower Pedestrian Bridge
City of Southgate
Hennessey Project No. 11096.B3**

Dear Mr. Marsh:

The referenced project was awarded to E.C. Korneffel Company through a competitive bidding process and approved by the City Council at their regularly scheduled meeting of June 18, 2025, in the amount of \$4,197,900.00.

The City of Southgate and Hennessey Engineers are recommending a contract contingency increase from five (5%) percent to twenty (20%) percent in the contract price for bridge and ramp portal frame enhancements. Bridge and ramp portal frames enhancements include but are not limited to:

- Design of "Southgate" sign mounting to bridge
- Enhanced paint scope of "Southgate" sign
- Enhanced ramp portal mesh gauge and framing
- Ramp portal frame mock-up
- Enhanced joint improvement. Expansion joints in lieu of poured joint filler, and gland joints in lieu of finger joints
- Enhanced connections of precast concrete columns to precast concrete ramp landings
- Increase precast concrete ramp to continuous 8-inch thickness
- Increase precast concrete wall thickness by 2-inches
- Increase bridge concrete abutment by 4-inches

The recommended increase of \$630,000.00 will bring the total contract price to **\$4,827,900.00.**

If you have any questions, or if additional information is necessary, please do not hesitate to contact me.



Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in black ink, appearing to read 'John M. Miller', is written over the printed name.

John M. Miller

Project / Construction Manager

Enclosure

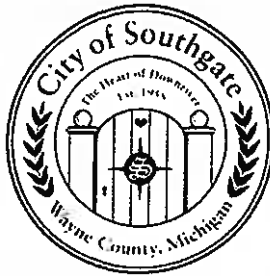
cc: Doug Drysdale, Assistant City Administrator / Finance Director, City of Southgate
Phil Ferro, Director of Public Services, City of Southgate
John J. Hennessey, P.E., Vice President, Hennessey Engineers, Inc.
Curt Korneffel, P.E., President, E.C. Korneffel Company
Graham Korneffel, P.E., Vice President, E.C. Korneffel
Alan Thomas, P.E., Project Manager, E.C. Korneffel

File B.3

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

August 31, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

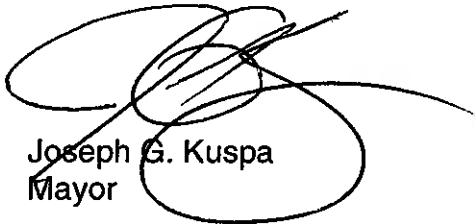
Please be advised I have made the following appointment:

Parks & Recreation Commission – for a term expiring April 2028

Brian Buchanan 15475 Leroy

Mr. Buchanan in the Athletic Director at Southgate Anderson and will replace Interim-Director Mitch Dobek on the commission.

Sincerely,

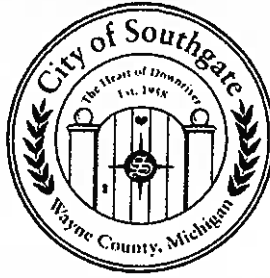


Joseph G. Kuspa
Mayor

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City of Southgate

- CITY COUNCIL -

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ED GAWLIK JR.

September 10, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

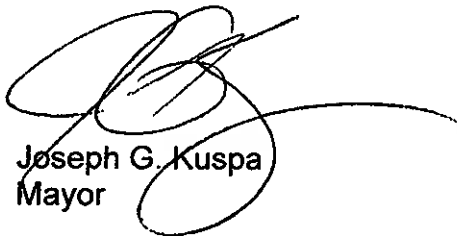
Ladies and Gentlemen:

Please be advised I have made the following appointment:

Commission on Aging – for a term expiring December 2026:

Jan Kwiatkowski 13487 Rosedale

Sincerely,



Joseph G. Kuspa
Mayor